



The Greenhouse 2021 – Actor Information Pack

Congratulations on being cast in *The Greenhouse's* rep company for 2021! We're incredibly excited to work with you this year to make some engaging and inspiring eco-theatre and to inspire climate action. We're sure you have a lot of questions about what all of this means, so we've thrown together this info pack to outline the most important points. One thing we would stress though, **everything set out here is a suggestion rather than a statement of fact**. If there is anything at all that you don't agree with, don't think is right, or just don't understand, please reach out to us. We want to make sure everyone has a fun time, and feels they are treated fairly! Other than that, happy reading, and welcome to the family!

What this means

Joining the rep company for this year brings a few benefits, such as:

- Every show we create this year will be cast from the seven members of 2021's rep company. See below for more information on what that will look like.
- You have access to our regular internal socials and education events. These are not compulsory to attend, but they are usually a lot of fun and very informative.
- You will be offered at least 4 hours of formal training – in 'Carbon Literacy' and making audiences feel 'Actively Welcome' in a theatre venue. Again, these are by no means compulsory.
- You will receive a mentoring session from a member of *The Greenhouse's* Executive Team, at least once every two months. This is to help you review your current position, and provide support and advice on career and skills development.
- You are a member of *The Greenhouse* family for life! That means you will always have access to our internal events and workshops, even after this year is over. You will also receive priority invitations to auditions and other creative opportunities in the future.

The Greenhouse 2021

In 2021, *The Greenhouse* is planning to appear in two parts.

- We will appear in London from the 23rd of July to the 15th August. Here we will present 3 shows, alongside a programme of events and workshops.
 - As You Like It – an all singing production of Shakespeare's pastoral classic has 7 cast members
 - 12 – an intimate two hander about love in the face of climate collapse has 2 cast members.
 - Hjem – a magically-realist piece about how we build connections with others through the natural world, has 2/3 cast members.
- We are also planning to appear in Bedford (a town just north of London) from mid-October to mid-January 2021. **N.B. Unfortunately, due to COVID this part of the project is still funding dependant.** We expect to get the results from this by mid-May.
 - Here, all three shows from London will transfer and be performed for one week.
 - We will also commission a show, created by a local young artist, that will be cast from the rep company. This will rehearse for one week, and perform for one week.



- We will create a Christmas show, that will rehearse for 3 weeks (full time), followed by approximately 5 weeks of performance.
- We will be offering a work-in-progress showing, that will rehearse for one week and perform for one week.
- We will not require you to relocate to Bedford for four months for this! We would, however, ask you to relocate for rehearsal periods you are a part of. We will provide accommodation to make sure this is possible.

Payment

- Actors will always be paid at a rate of £9.20 per hour for rehearsals.
- For every performance lasting 90 minutes or less, actors will be always be paid £30 in total. This is intended to cover being called for a total of 3 hours, at £10 an hour.
- For your part in As You Like It, all actors will be paid a minimum fee of £1,100.
 - This covers 90 hours of rehearsal, at £9.20 an hour (£830).
 - It also covers 9 performances, at £30 per performance (£270)
- If you are cast in one of our other two shows for London, you will be paid a minimum fee of £1,000.
 - This covers 75 hours of rehearsal, at £9.20 an hour (£700).
 - It also covers 10 performances, at £30 per performance (£300).
- Payment will take place on a monthly basis, and will be made on receipt of an invoice (if you need help setting up an invoice or working out how that works, we can walk you through it)!

Rehearsals

- Rehearsals for the project will be part-time (no more than 20 hours a week per show).
- We hope to begin rehearsals loosely in April. Final rehearsals (i.e., dress and tech rehearsals) will take place the week before the venue opens (w/c July 19th).
- We hope to have a more precise rehearsal schedule by early April, and will happily talk you through this then.
- Rehearsals will be scheduled in collaboration with you (the performers) and the creatives behind our shows, to fit around any current commitments you have.
- Rehearsals will likely be scheduled in blocks of between 3 to 6 hours at a time, and will occur at the same times each week.
- Notably, we aim to begin in-person rehearsals around May 17th, when the government aims to reach the second-to-last stage of easing lockdown.

COVID

- We have detailed COVID safety plans to make sure we are keeping everyone safe, both throughout rehearsals and when the venue is open.
- We will be holding monthly drop-in sessions to ensure we remain open about COVID, or any other issues you are experiencing. If you have any questions or problems at all that you would like addressed in person, please either send us an email, or pop along to one of these sessions and we will do everything we can to help!

Obligations

By joining the company, we expect you to fulfil the following key obligations.

- Maintaining good time management, arriving on-time for rehearsals and call times. You will always be called for one hour before your performance begins, unless explicitly told otherwise.
- Follow our zero-waste practices as much as possible. That means reducing the waste you produce as much as you can, when attending rehearsals or performances, or conducting any other work where you may be seen as an ambassador for the venue.
 - Don't worry about this! We'll provide you with resources to help you reduce your waste in these areas as much as you can. This is not about naming and shaming, it's about us all sharing ideas, and helping each other to be better!
- Act with kindness and care towards everyone – colleagues, audiences, and kind of just everyone in general.
- Play an active part in *The Greenhouse's* internal community, supporting other members of the team and helping to create a positive, friendly atmosphere within the project.

A Note on our Structure

All six members of *The Greenhouse's* executive team currently work part-time for the project as volunteers. We are working really hard to raise the funds to start paying ourselves some salaries, to increase our capacity and maximise our impact! However, this does mean that we are juggling other jobs or studies with our *Greenhouse* work. So, we simply ask that you bear that in mind act with kindness accordingly. We will always endeavour to respond to emails within 48 hours; if this time has passed and you haven't received a response, just give us a nudge.

This also means that we may ask you to lend a hand with basic organisational or practical tasks to help with the delivery of the project overall. This might include helping us to run workshops, sharing or market the venue and our shows. It might include sharing posts on social media, or helping to paint and build parts of the venue. *We are not able to pay for any of this organisational work, and we want to stress that, as a result, you are under absolutely no obligation to do any of it if you don't want to or feel like you can't.* However, if you feel like you want to and you can, it will always be a huge help to us and the team in making the project as awesome, far-reaching, and important as it can be!